Staff Advisory Committee
February 10, 2017
Attending: Rachel Carroll, Shirley Czekanski, Donna Cassario, Gayle Duncombe, Chris Finn, Dona Gaynor,
John Meyer, Jason Griggs, Dominic Lombardi, Evan Olsen, Lisa Petrillo, Robin Run, Danielle Schukoske
The meeting was called to order at 9:30 a.m. by chairman Dona Gaynor.
The minutes from the January 2017 meeting were reviewed and approved.
Membership
The Membership subcommittee met to review ideas for making the committee membership structure
more formal and to ensure that the committee represents University employees effectively. The
subcommittee is now chaired Donna Cassario and they reviewed the following:
 Reviewed number of Florida Tech staff members in major areas
o Organizational Chart provided on the President’s website.
 Reviewed current SAC membership and representation of staff members
o Focusing on diversity.
o Discussed areas of university that not currently represented.
 Reviewed term requirements
Outreach Committee
The SAC attended the WFIT Market Day on February 8
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. Several committee members were available to
discuss the SAC mission with employees attending the Market Day. Staff members provided several
suggestions at the event, which can be categorized into two sections: employee benefits and staff
appreciation.
 Benefits
Committee member, Evan Olsen is working with Greg Graham on the suggestion to provide a lower cost
(fewer meals) employee meal plan. If further options are available, it will most likely go live in Fall of
2017.
The next SAC meeting will be held on Thursday March 9th 2017 in 7
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 Floor Crawford at 9:30 am.
Submitted by Danielle Schukoske