



UNDERGRADUATE COURSE SUBSTITUTION
FOR DEGREE EVALUATION (CAPP)

1MFBTF àMM PVU POMJOF BOE QSJOU 'MPSJEB 5FDI 0OMJOF TUVEFOUT NVTU VTF UIF
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COURSE SUBSTITUTIONS

\$PVSTF TVCTUJUVUJ POT NVTU IBWF UIF XSJUUF0 BQQSPWBM PG UIF TUVEFOU
BDBEFNJD VOJU IFBE BOE NVTU NFFU UIF GPMMPXJOH DPOEJU

- „ A course used as substitution should be within one level (higher or lower) of the course to be substituted.
„ The substitution should have similar content to the course being replaced.
„ Substitutions should be submitted as early as possible to facilitate accurate graduation audits.
„ % FQBSUNFOUT PßFSJOH UIF DPVSTF UP CF TVCTUJUVUFE TIPVME
„ Courses used as substitutions do not have to carry the same number of semester credit hours as the course th
t SFQMBDJOH OPS EP UIFZ BßFDU UIF UPUBM DSFEJU IPVST OFFEF
„ SVCTUJUVUJ POT NVTU CF HFOFSBUFE CZ UIF BQQSPQSJBUF BEWJ

4VCTUJUVUJ POT BSF SFDPSEFE PO UIF TUVEFOU nT QSPHSBN QMBO BOE
" DPQZ PG UIF BQQSPWFE DPVSTF TVCTUJUVUJPO JT NBJOUBJOFE

Table with 4 columns: REQUIRED COURSE LISTED BY NAME IN CATALOG / DEGREE PROGRAM, CREDITS, COURSE TAKEN FOR SUBSTITUTION (the substituted course you want applied to your degree program), CREDITS

1) JUSTIFICATION

2) JUSTIFICATION

3) JUSTIFICATION

"DBEFNJD .BKPS "EWJTPS 4JHOBUVSF t%BUF

Print Name

"DBEFNJD .JOPS "EWJTPS 4JHOBUVSF t%BUF

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"DBEFNJD 6OJU)FBE 4JHOBUVSF t%BUF

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'MPSJEB *OTUJUVUF PG 5FDIOPMPHZ f