



**Applies to:**  
All Florida Tech

**Original Policy Date:**

**Date of Last  
Review:**

A

5/1/2019

11/01/2022

[Redacted content]

**Policy Title**

Capitalization and Depreciation Policy

Policy Owner: Office of the Controller

**Policy Purpose**

Items purchased by the University that have a significant cost and/or a useful life

[Redacted content]

Useful Life: The University has established the following estimated useful life by asset group:

Buildings	7 to 50 years
Building Improvements	7 to 20 years
Leasehold Improvements	Length of lease

Vehicles and Boats	7 to 10 years
Computer Hardware	3 to 5 years
Computer Software	5 years (amortized)
Furniture and Equipment	7 to 15 years
Library books	12 years
Airplanes	5 to 12 years

The University has established the following estimated useful life of all assets in order to calculate the depreciation schedule.

The capitalized cost shall include the original contract price, the cost of an option when

~~the option is exercised, and the cost of an option when the option is not exercised, less the cost of the option when the option is not exercised.~~

~~When the option is exercised, the capitalized cost shall include the original contract price, the cost of the option when the option is exercised, and the cost of the option when the option is not exercised, less the cost of the option when the option is not exercised.~~

## Donations of Capital Assets

Donations of capital assets including land and equipment are recorded at their fair market or appraised value at the time they are received. The donor will receive an official Memorandum of Gift receipt from the Office of Development. The fair market value of

The table below is almost entirely redacted with black bars. Only the faint outlines of the table structure, including rows and columns, are visible through the redaction.

**Furniture & fixtures**

Furniture and fixtures will be capitalized at net invoice price or fair market value if

[REDACTED]

acquired by gift, plus freight, set-up, and installation charges.

**Major Equipment**

[REDACTED]

Generation / Transmission Energy Systems: Includes the cost of designing, developing, and installing utility generation systems within power plant structures and facilities and

[REDACTED]

equipment used for the transmission of utilities from one location to another. Utility

[REDACTED]

## Grant Funded Equipment

Assets that have been purchased with private or government grant funds will be tagged, tracked, and inventoried in the same manner as assets that were purchased using the University's funds, however, the University Fixed Asset records will reflect the funding agency so that internally and externally funded equipment can be identified.

If a PI is not a faculty member hired by the University and is the primary investigator (PI) on an

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

ongoing grant or contract and needs equipment purchased by that grant/contract in

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

## Group Purchases

Date	Description
11/11/11	Furniture purchased as a group in conjunction with a new